


Electronic Annual Statements

Final Proposal
12/12/2012


Discussion Points

- Follow-up to DRS presentation from 11/28 Board Meeting
- Issue & Current Practices
- 2011 Costs to LEOFF 2
- Member Impacts
- Final Conclusions
- Options



Issue & Current Practices

- DRS distributes annual statements to all systems and plans on a yearly basis
- LEOFF 2 is currently the only plan which receives paper statements from DRS
- Electronic statements are available before the mailing process is complete; therefore what the member sees online may be completely different from what they will receive by mail



Costs

- Mailing statements cost the Board \$11,473.84 in 2011
- 482 statements were returned to DRS due to incorrect addresses



Member Impacts

- Members can log in and view current and historic annual statements by signing up for online account access
- DRS introduced an Online Retirement Application in March 2012
 - Our members are online
 - Currently, over 56% of LEOFF 2 members are signed up for this access
- DRS will mail hard-copy statements to members as requested



Final Conclusions

- LEOFF 2 members' online activity continues to grow; it is imperative to keep up with our customer base
- Moving to online statements gives our members the ability to access more customized information at the times they are able/willing to access it



Options

- Option 1: Continue mailing out statements to members, and do not switch to electronic statements
- Option 2: In lieu of receiving mailed out annual statements, members will receive and access them online



Any Questions?

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ELECTRONIC ANNUAL STATEMENTS

FINAL PROPOSAL

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ISSUE

The Department of Retirement Systems (DRS) runs annual statements for all systems and plans. LEOFF 2 is currently the only plan in which its members receive their statements by mail.

Costs to the LEOFF 2 Board

Mailing annual statements cost the Board \$11,473.84 in 2011.

Cost Division

- Printing
- Postage
- Labor

PROPOSAL SUMMARY

Moving to electronic annual statements will save time and money for the Board and its membership. Statements are available online before DRS has the chance to mail them all out, therefore the statement the member receives by mail will be outdated compared to what they can view online.

MEMBERS IMPACTED

All members will be impacted by this change. Should a member desire a mailed copy of their statement, they may contact DRS to receive one.

CURRENT SITUATION

LEOFF 2 memberships' online usage continues to grow. Over 56% of our members are signed up for DRS' ONLINE Retirement Application. The Board needs to stay up to speed with our memberships' needs.

POLICY OPTIONS

Option 1: Continue mailing out statements to members, and do not switch to electronic statements.
Option 2: In lieu of receiving mailed out annual statements, members will receive and access them online.