

BOARD MEETING MINUTES

MARCH 26, 2014



TRUSTEE AND STAFF ATTENDANCE

In Attendance	Mr. Kelly Fox, Chair – Olympia Fire District
Teleconference	Mr. Jack Simington, Vice Chair – Kennewick Police Department
In Attendance	Mr. Jeff Holy – Spokane Police Department (Retired)
In Attendance	Mr. Wally Loucks – Spokane County Sheriff’s Office
In Attendance	Mr. Mark Johnston – Vancouver Fire Department
In Attendance	Mr. Pat Hepler – Snohomish County Fire District 1
In Attendance	Mr. Paul Golnik – WA Fire Commissioners Association
Absent	Mr. David Cline – City of Tukwila
Teleconference	Senator Sharon Brown – WA State Senator
In Attendance	Representative Kevin Van De Wege – WA State Representative
In Attendance	Steve Nelsen – Executive Director
In Attendance	Tim Valencia – Deputy Director
In Attendance	Jessica Burkhart – Executive Assistant
In Attendance	Tammy Harman – Administrative Services and Communications Manager
In Attendance	Paul Neal, Senior Legal Counsel
In Attendance	Ryan Frost – Research Analyst
In Attendance	Dawn Cortez – Assistant Attorney General

CALL TO ORDER

The LEOFF Plan 2 Retirement Board met in the Washington State Investment conference room in Olympia, Washington on March 26, 2014. A quorum of the members was present at this meeting.

OPENING | Chair Kelly Fox called the meeting to order at 9:36 AM and requested those present to take a moment of silence to honor those who had fallen since the last the Board meeting.

1. Approval of Minutes

MINUTES APPROVED | It was moved to approve the Board meeting minutes from December 2013-February 2014. Motion seconded and carried with Senator Sharon Brown abstaining.

2. 2014 Legislative Update

Ryan Frost, Research Analyst presented the 2014 Legislative Update. Mr. Frost reviewed all of the following LEOFF Plan 2 sponsored bills, as well as legislative bills of interest that could impact LEOFF Plan 2 members:

LEGISLATION PASSED	
HB 2456	Correcting the expiration date of the definition of fire fighter
SB 6120	Creating an optional life annuity benefit for LEOFF Plan 2 members

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LEGISLATION NOT PASSED	
HB 2479	Career change
SHB 1820	Extending FAS/Furlough protections to the 2013-15 biennium
HB 2736	Requiring all DRS employers to participate in the state's deferred compensation program

The Board requested staff continue to study Career Change and Alternate Revenue during the 2014 interim. Discussion took place regarding DB vs. DC plans and Board and the trustees asked for a follow-up presentation.

3. 2014 Interim Planning

Paul Neal, Senior Legal Counsel provided a presentation regarding 2014 Interim Planning. Mr. Neal reviewed, and the trustees discussed the following possible topics:

- Local government participation in the State Deferred Compensation Program
- Preserving disability tax exemption for retirees using the Health Care Exchange
- Post-retirement chief recruitment to include discussion regarding the failed legislation for Career Change
- Alternate Revenue update

Additional actuarial issues were also discussed; Fiscal note pricing, changes within GASB, the Society of Actuaries Blue Ribbon Panel on Pension Plan Funding.

The Office of the State Actuary will be conducting the next LEOFF Plan 2 Experience Study and present at the May LEOFF Plan 2 board meeting.

Director Nelsen reminded the Board that he will be meeting with all members individually to receive feedback regarding expectations of the Executive Director, staff, and agency. Each trustee will be contacted in the near future to set up a date.

MOTION

Chair Fox stated that if there were no objections, the LEOFF staff will move forward on the five topics addressed, as well as Defined Benefit vs. Deferred Compensation. There were no objections.

4. Administrative Update

Select Committee on Pension Policy Update

The SCPP did not meet in March. Their first meeting is scheduled for April 15. Meetings will run through the interim with the exception of August. The LEOFF Plan 2 Board will coordinate with the SCPP to determine any issues they are working on that could possibly impact LEOFF Plan 2.

Director and Staff Outreach

Tim Valencia attended the ISCEBS Conference in Wisconsin on March 5-7. Tammy Harman and Paul Neal attend the Washington Fire Commission Conference in March and set-up a display with LEOFF Plan 2 information. Attendees were able to stop by the booth and have their LEOFF Plan 2 questions answered.

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Newsletter

The next edition of Dual Response will be delivered to LEOFF Plan 2 members at the end of April.

5. New Board Email Accounts

Tammy Harman, Administrative Services Manager provided a presentation on New Board Email Accounts. Ms. Harman explained the purpose of each trustee having a LEOFF 2 email account is to improve administration of public records with automatic archiving in a state secured server accessed through iPad's.

Board members received new business cards with their LEOFF email addresses

6. Possible Executive Session

At 11:20 AM, Chair Fox called for Executive Session to discuss Director Nelsen's performance evaluation.

Executive Session adjourned at 11:35 AM. Chair Fox reported that LEOFF staff will proceed forward by conducting a nationwide survey to comparable pension professionals. This topic will be brought back to the May board meeting.

7. Agenda Item for Future Meetings

Director Nelsen reviewed the Agenda Items for the upcoming meeting. The Board unanimously agreed to cancel the April 16, 2014 meeting. The next meeting is scheduled for May 26, 2014.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:40PM.

NEXT MEETING

The next meeting of the LEOFF Plan 2 Retirement Board is scheduled for May 28, 2014 at the Washington State Investment Board located at 2100 Evergreen Park Drive S.W. Olympia, WA 98502.